

**Sir Edward Youde Memorial Fellowships and Scholarships
for Overseas Studies 2025/26**

Statement by Referee

Notes for Referee

In selecting candidates for the Sir Edward Youde Memorial (SEYM) Fellowships and Scholarships for Overseas Studies, the SEYM Fund Council heavily relies on the assessments provided by referees.

Comments on the strengths and weaknesses of the applicant's academic ability, personality, qualifications for the proposed study and suitability as a representative of Hong Kong to study abroad would be particularly useful to the Council.

If the applicant is in his / her final year of undergraduate study, and if you are familiar with his / her academic progress, please predict his / her degree examination results and class of honours he / she is likely to obtain.

Please note that the applicant has the right of access to the assessment provided by you in accordance with the provisions of the Personal Data (Privacy) Ordinance.

Format Requirement

Please provide the referee statement on "**Annex C Page 1**" or an official letter of the referee's institution / organisation.

Arrangement for Submission of Referee Statement

Please submit the referee statement on or before **20 September 2024** via one of the following means –

- a. by **post** to the *Sir Edward Youde Memorial Fund Council Secretariat, Room 1217, 12/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon, Hong Kong*. Please note that referee statement sent by post should be under a confidential cover with the original signature of the referee (i.e. e-signature or printed signature will not be accepted).

The postmark date on the envelope will be regarded as the date of submission of the referee statement. Please make sure that sufficient postage has been paid to avoid unsuccessful delivery.

- b. by **email** to the SEYM Fund Council Secretariat at seymfc_application_sfo@wfsfaa.gov.hk.

Please note that referee statement sent via email should be in the form of attachment and should not be inserted into the email body. Besides, the referee should sign on the referee statement, and send the statement via the referee's own institutional / organisational account.

If the assessment is not available for consideration, the application submitted by the applicant will not be considered.

CONFIDENTIAL

Annex C Page 1

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Statement by Referee

(You may use additional sheets if necessary, and duly sign on each page)

Name of Applicant (in Full): _____ (To be filled by the Applicant)

Degree to be Pursued Overseas: _____ (To be filled by the Applicant)

NOTE: The Referee's Statement must be duly signed by the Referee.

Name of Referee:	# Prof <input type="checkbox"/> / Dr <input type="checkbox"/> / Mr <input type="checkbox"/> / Ms <input type="checkbox"/> / Miss <input type="checkbox"/>
Position:	
Organisation:	
Telephone No.:	Email Address:
Signature:	Date:

Please tick the appropriate box