

Sir Edward Youde Memorial Fellowships and Scholarships for Overseas Studies 2025/26

Checklist of Supporting Documents

The checklist is for reference only. After successful submission of your online application, please submit the following supporting documents to the Sir Edward Youde Memorial (SEYM) Fund Council Secretariat in support of your online application. For enquiries, please contact the SEYM Fund Council Secretariat at (852) 2150 6097.

Attention:

1. Each applicant should submit one application form only.
2. Your application will not be processed further unless the SEYM Fund Council Secretariat has received your supporting documents.
3. If the supporting documents you provided are incomplete or inconsistent with the information provided in the online application, the SEYM Fund Council Secretariat will contact you to obtain additional information.
4. Please print a copy of the application report for personal reference once the application has been submitted. If an applicant is invited for interview, he / she is required to bring the originals of all documents in support of his / her application for submission to the SEYM Fund Council Secretariat when he / she attends the interview.

A) **While completing** online application: You should upload the following documents through the online system

- A copy of your Hong Kong Identity Card
- Personal Statement (Annex A)
- A digital photo (taken within recent three months)
- An Autobiography (Annex B) (ONLY for applicants applying for the SEYM Overseas Fellowship / Scholarship for Disabled Students)

B) **After completion** of online application: You should submit the following documents by mail or drop-in box

- Copies of your records of studies in university, college and school (especially documentary evidence showing the completion of 5 (for Scholarship applicants) / 7 (for Fellowship applicants) years of continuous full-time education in Hong Kong), such as transcripts or school reports, etc.
- Copies of certificates or official result slips of public examinations
- Copies of your degree certificate and / or diploma of your qualifications
- Copies of the most up-to-date school reports / result slips / official transcripts of your current study (including exchange program)
- Copies of evidence for academic distinctions, scholarships and / or prizes received
- Copies of evidence for extra-curricular activities and / or community services performed
- A copy of evidence for current employment, such as appointment letter
- A copy of the most updated medical proof (ONLY for applicants applying for the SEYM Overseas Fellowship / Scholarship for Disabled Students)
- A signed declaration (Annex E) (ONLY for applicants without iAM Smart+. iAM Smart+ applicants are required to digitally sign the declaration before submitting the application)

C) **After completion** of online application: The following documents should be submitted under separate and confidential cover to the SEYM Fund Council Secretariat on or before 20 September 2024.

- i) For candidates who are **not** pursuing senior secondary education currently
 - Referee statement from the 1st referee (*Annex C_Referee Statement.pdf*)
 - Referee statement from the 2nd referee (*Annex C_Referee Statement.pdf*)

- ii) For candidates currently pursuing senior secondary education
 - Referee statement from the referee (*Annex C_Referee Statement.pdf*)
 - Assessment by school principal (*Annex D_Assessment by School Principal.pdf*)